



Delta Dental of Minnesota

## Online Enrollment For Group Administrators

Our Online Enrollment tool is designed to assist you with daily maintenance of your membership data with Delta Dental. Once you've completed membership changes online, you can quickly view and change information and print a report of the data.



### Sign Up Today!

**DeltaDentalMN.org**

It's easy to sign up and begin using this helpful tool.

Visit our employer page **DeltaDentalMN.org/employers** to utilize the **Group Administrator Tools** feature and download the **Online Enrollment User Request Form for Small Groups**.

or call  
**(651) 406-5920**  
**(800) 906-5250**

*Toll Free*



Delta Dental of Minnesota provides fast and easy online dental benefit tools and information at: **DeltaDentalMN.org**

### Highlights of this online feature:

#### Subscriber Search

- Perform a General Subscriber Search by Name or Subscriber ID
- Sort Search Results

#### Subscriber Changes

- Add a Subscriber
- Update a Subscriber
- Change a Coverage Type
- Terminate a Subscriber
- Transfer a Subscriber into a new Group/Sub-Group
- Reinstate Coverage
- Modify Coverage Effective and Term Dates

#### Dependent Updates

(Dependent Reported Groups Only)

- Add a Dependent
- Update a Dependent
- Terminate a Dependent
- Reinstate Coverage

#### Reports

- Print a Transaction Report
- View Historical Coverage

#### Replacement ID Cards

- Order Replacement ID Cards (when original ID cards have been lost)