

Group Premium Billing Schedule

Payment Method	Billing Date
Check	15 TH of every month
ACH or WIRE	22 ND of every month

Note: Enrollment change requests are generally completed within five business days of receipt.

The Advantages of Automated Clearing House (ACH)

- You will have seven extra days to submit enrollment maintenance forms because your billing generates a week later (on the 22nd of every month).
- Your monthly premiums will also be **REDUCED** by our current reduction allowance of ¼ %.
- There is no monthly processing fee.
- You will continue to receive a monthly bill.
- Payments will be automatically deducted from your checking or savings account on the first business day of each premium month.

To sign up for ACH, please complete and return the attached ACH form in the enclosed postage paid envelope or fax to us at **651-406-5934** or **1-877-201-7345**. You can also receive a copy on our Web site at www.deltadentalmn.org under Benefits Administrator/Forms and Publications.

If you have questions, please contact our Employer Services Area at **651-994-5300** or toll free at **1-866-318-9449**. Select option three and a Billing and A/R representative will assist you or email us at billing@deltadentalmn.org.